## **Pre Show Materials Handling Order Form**

Please Note: All Orders Must be accompanied by the Payment and Calculations Form. Orders will not be processed until the Credit Card Authorization Form is received and will be dated upon the receipt of this form							
Name Of Company:			Contact:				
Email:			Telephone No:				
		Rates					
SHIPMENTS & RATES WILL BE CALCULATED TO THE NEXT 100 LBS. MINIMUM CHARGE IS 200 LBS. PLEASE CALCULATE CHARGES BASED ON CWT. RATES INCLUDE:  o Unloading crated materials at Advance Warehouse. o Storing at the Advance Warehouse for up to 30 calendar days. o Transfer to Show Site and delivery to your booth. o Picking up and storing Empty Containers at the end of Move In. Returning empty containers during Move Out. o Reloading Shipments onto Prearranged carriers during Exhibitor Move Out. Showtime is not responsible for arranging Outbound Carriers. If you require Post Show Storage or assistance arranging carrier pickup please order Post Show Materials Handling o ALL Shipments / Show Freight must leave the show floor during Exhibitor Move Out. o Rates are based on a standard 4' x 4' x 4' Skid Size, Oversized pieces subject to individual pricing.							
Service	Estimated Weight (lbs)	Advance Price	Regular Price	Total			
	(IDS)						
Pre-Show Materials Handling + Storage		\$95.00 Per 100 lbs (minimum 200 lbs)	\$140.00 Per 100 lbs				
Uncrated Fee	All uncra	ated materials will be subject to	a 25% surcharge.				
Special Handling Fee	Any individual pieces exce	eding standard sizing or requirin 40% surcharge.	ng extra handling will be subject to a				
		PLEASE READ					
<ul> <li>Shipments that ar</li> <li>Please prepay all responsible for ar</li> <li>If materials handli Showtime Labels</li> <li>Any shipment of 2 the un-crated Feetheir shipping pr</li> <li>Shipments must a these dates will be</li> </ul>	shipping charges. Showting charges, 15% chargebarng forms are not received there will be a 10% fee. Or more small pieces arries. All packages shipped rocedures arrive between DECEMBE e subject to fees.	esponding order or are unpair me cannot accept or be resp ack will be applied if customs I before the shipment arrives iving un-skidded or uncrated I with; FedEx, UPS, Purolated ER 18, 2017 – JANUARY 16,	id will be subject to additional fees consible for collect shipments. Show the scharges are charged to Showtime for if the shipment is not properly lead to the shipment of the shipment of the shipment of the shipment of the shipments that arrive earlies of the shipments that arrive earlies of the shipments that shipments of the	extime is not e. abeled with will be subject to his charge due to er or later than			
Subtotal	Inbound Shipping i	information					
	] [						
GST 5%	Carrier :						
Total Amount Due  Cancellation policy: Before delivery 50% of	Tracking Number: Estimated Arrival Date Address of origin:		SHO	WTIME			

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the original price; after delivery 100% of original price plus any previous rental and/or labor charges.

SHOW FREIGHT :					
From:					
Exhibiting Company	Booth #				
Ship To:					
AME ROUN	IDUP 2018				
c/o Showtime					
3985 Still Creek Avenue					
Burnal	by BC				
V5C	4E2				
Tel: 1-236-	-420-5077				
<u>www.showtim</u>	edisplay.com				
Carrier:	Number of Pieces:				
of					
ADVANCE WAREHOUSE SHIPMENTS SHOULD ARRIVE					
BEFORE: January 16, 2018					
Materials Handling Forms to be	Each piece shipped to Showtime must have label filled out and attached!  Materials Handling Forms to be sent in advance of shipment.				
Shipments to be received between DEC	EMBER 18, 2017 & JANUARY 15, 2018				



## Post Show Materials Handling form

Please Note: All Orders Must be accompanied by the Payment and Calculations Form. Orders will not be processed until the Credit Card Authorization Form is received and will be dated upon the receipt of this form					
Name Of Company:	Booth#:	Contact:			
Email:	Telephone No:				

#### **Rates**

SHIPMENTS & RATES WILL BE CALCULATED TO THE NEXT 100 LBS. MINIMUM CHARGE IS 300 LBS. PLEASE CALCULATE CHARGES BASED ON CWT. RATES INCLUDE:

- O Reloading onto Showtime vehicle to be returned to the advanced warehouse.
- o Storing at the warehouse for up to 3 business days.
- o Reloading onto customer designated courier vehicle for outbound shipping
- o Rates are based on a standard 4' x 4' x 4' Skid Size, Oversized pieces subject to individual pricing.

Service	Estimated Weight (lbs)	Advance Price	Regular Price	Total
Post Show Storage		\$130.00 Per 100lbs	\$170.00 per 100 lbs	
Uncrated Fee	All uncr			
Special Handling Fee	Any individual pieces exc			

#### **PLEASE READ**

#### **Conditions**

- Please prepay all shipping charges. Showtime cannot accept or be responsible for Shipper Billed shipments. Showtime is not responsible for any charges, 15% chargeback will be applied if customs charges are charged to Showtime.
- If materials handling forms are not received before the shipment arrives or if the shipment is not properly labeled with Showtime Labels there will be a 10% fee.
- Any shipment of 2 or more pieces arriving un-skidded or un-crated will be considered uncrated and will be subject to the un-crated Fee. All packages shipped with; FedEx, UPS, Purolator, and DHL will be subject to this charge due to their shipping procedures.
- Outbound waybills and any other shipping documents are to be properly filled out and accompany the shipment at
  exhibitor move out. If the documents are not properly filled out or do not accompany the shipment we cannot guarantee
  the shipment will go out the next business day
- Any shipment not shipped out 3 business days after the show may be subject to additional storage fees and may be forced to another courier at the Exhibitor's expense.

Additional Charges will apply for shipments exceeding Standard skid/ Forklift service

7.13	Tarifornia Charges will apply for shipmonic exceeding Standard skid, i
Subtotal	Outbound Shipping Information
GST 5%	Carrier Name :
PST 7%	Account number:
Total Amount Due	Outbound Address:
Cancellation policy: Before delivery 50% of the original price; after delivery 100% of original price plus any previous rental and/or labor charges.	



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#### LIMITS OF LIABILITY & RESPONSIBILITY

#### One.

Showtime Event & Display and it's subcontractors shall not be responsible for damage due to uncrated materials; materials improperly packaged, glass breakage, or concealed damage.

#### Two

Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by Showtime or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there may be a lapse of time between the completion of packing and the actual pickup of materials from the booth from loading onto a designated carrier. It is understood that during such times the shipment(s) will be left in the booth unattended. Therefore it is agreed that Showtime and its subcontractors are not responsible for the loss or disappearance of exhibitor's materials after the same have been delivered to the exhibitor's booth, nor are Showtime and its subcontractors responsible for exhibitors materials before they are picked up from the exhibitor's booth for loading after the show. Consequently, all bills of loading covering outgoing shipment(s) submitted to Showtime or its subcontractors by the exhibitor will be checked at the time of pickup from the booth and corrected where discrepancies exist.

#### Three.

Showtime and its subcontractors shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place, or reload unless advance notice has been given to Showtime in time to obtain the proper equipment.

#### Four.

Showtime and its subcontractors shall not be responsible for loss, delay, or damage due to strikes, lockouts or work stoppages of any kind.

#### Five.

Showtime and its subcontractors shall not be responsible for ordinary wear and tear in the handling of equipment, nor for loss or damage due to fire, theft, windstorm, water, vandalism, acts of God, mysterious disappearance or other causes beyond their control.

#### Six.

It is understood that Showtime and its subcontractors are not insurers. Insurance, if any, shall be obtained by the exhibitor. Amounts payable by Showtime hereunder are based on the scope of liability as herein set forth and unrelated to the value of the exhibitor's property. It is further understood and agreed that Showtime. Showtime and its subcontractors do not provide for full liability should loss or damage occur.

It is agreed that if Showtime or its subcontractors should be found liable for loss or damage to the exhibitor's equipment, the liability should be limited to the specific article that was physically lost or damaged. Such liability shall be limited to a sum equal to \$0.30 per pound per article, with a maximum liability of \$50.00 per item or \$1000.00 per shipment, whichever is less, as agreed upon damages and exclusive remedy. Provisions of this paragraph shall apply if loss or damage, regardless of cause or origin, results directly or indirectly to property through performance or non-performance of obligations imposed by the offering of services to exhibitors from negligence, active or otherwise, by Showtime, its subcontractors, or their employees

#### Seven.

Showtime and its subcontractors shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues or for any collateral costs that may result from any loss or damage to Exhibitor's materials which may make it impossible or impractical to exhibit same.

#### Eight.

Claims for loss or damage must be submitted to Showtime by the close of the show. No suit or action shall be brought against Showtime or its subcontractors more than one year after the cause of action.

#### Nine.

The exhibitor agrees, in connection with the receipt, handling, temporary storage and reloading of its materials, that Showtime and its subcontractors will provide these services as Exhibitor's agent and not as bailee or shipper. If any employee of Showtime or its subcontractors shall sign a delivery receipt, bill of lading, or another document, we agree that Showtime or its subcontractor will do so as the Exhibitors agent, and the Exhibitor accepts the responsibility thereof.

#### Ten.

Showtime and its subcontractors shall not be liable for shipments received without receipts, freight bills, or specified unit counts on receipts or freight bills, such as courier or van lines. Such shipments will be delivered to the booth without guarantee of piece count or condition.







## OFFICIAL SUPPLIER



### **EXHIBIT TRANSPORTATION & CUSTOMS BROKERAGE SERVICES**

#### **EXHIBIT TRANSPORTATION**

To facilitate the most efficient and cost-effective service possible, the **Association for Mineral Exploration B.C. (AMEBC)** has appointed **DAVIDSON & SONS (D&S) Event Logistics** as the **OFFICIAL EXHIBIT TRANSPORTATION CARRIER / FREIGHT FORWARDER** for **AME ROUNDUP 2018** taking place at **The Vancouver Convention Centre** over the dates of **January 22-25, 2018.** It is not compulsory to use D&S, but **AMEBC** recommends you work with D&S to guarantee your shipment(s) arrive to the show on time. D&S can provide round-trip door-to-door transport services via ground or air freight. This service will also facilitate only one invoice for both your transportation and customs clearance requirements.

Complete the enclosed Order Form and send to **Stefanie Lane, E-mail**: <u>stefanie@davidsonandsons.com</u>, or **Fax**: **604-681-2601**. Please contact D&S as soon as possible to schedule the pick-up of your materials.

#### **CUSTOMS BROKERAGE**

The service of a customs brokerage firm is strongly recommended for all shipments originating outside of Canada. This will eliminate the possibility of materials being held at the border by Canada Customs due to improper or insufficient documentation resulting in these same materials arriving too late or not at all. **AMEBC** has appointed **DAVIDSON & SONS CUSTOMS BROKERS (D&S)** as the **OFFICIAL CUSTOMS BROKER** for **AME ROUNDUP 2018** taking place at **The Vancouver Convention Centre** over the dates of **January 22-25, 2018.** D&S staff will assist exhibitors with their entry/import and return/export of goods.

AMEBC and D&S have officially registered the conference with the Canada Border Services Agency (CBSA) International Events & Convention Services Program (IECSP) so special duty & tax-free importation privileges and the unique "Border-to-Show" service have been granted for the show. D&S is the authorized broker to customs clear all exhibit and display materials into Canada right in the exhibit hall at the Vancouver Convention Centre, and D&S' professionally licensed customs brokers will provide exhibitors with their entry/import and return/export of goods from move-in through until move-out of the event.

D&S provides advance information to exhibitors about Canada's admissibility requirements as well as customs importation procedures. D&S will assist in preparing export documentation, bills of lading, and arrange U.S. customs clearance for return ground/air freight through our U.S. office. Prior to shipping, the enclosed Order Form and Canada Customs Invoice must be completed and sent to **Stefanie Lane, E-mail:** <a href="mailto:stefanie@davidsonandsons.com">stefanie@davidsonandsons.com</a>, or **Fax: 604-681-2601**. Three copies must accompany the shipment.

Exhibitors using their own broker must arrange their own bond or cash deposit with Canada Customs at the point of entry into Canada.

#### **Private Vehicles (PV)**

With the introduction of AECI (Advance Electronic Cargo Information) on the U.S. side of the border, PAPS (Pre-Arrival Processing System) has become mandatory for most highway shipments entering the U.S. This program requires that all carriers/PV with commercial goods must fax shipment information to the Customs Broker at least 3 hours prior to their arrival at the border. The Customs Broker must then submit the shipment information, in the proper format, to U.S. Customs at least 1 hour prior to the carrier/PV arrival. Carriers who fail to meet AECI / PAPS requirements are subject to penalties. Carrier/PV penalties are set at \$5,000.00 USD for the first infraction, and \$10,000.00 USD for each infraction thereafter. If you plan to drive to the show with your goods, please contact Davidson & Sons at once for further instructions.

Please contact D&S as soon as possible to arrange p/u of your materials so your transportation requirements are fulfilled, and, if you are shipping from outside Canada your customs documentation is completed in compliance with the Canada Border Services Agency's rules and regulations.

If you have a shipping or customs clearance related question, or wish to receive a quote for either service, please contact:

Stefanie Lane Event Manager Telephone: 604-697-2596

E-mail: <u>stefanie@davidsonandsons.com</u>



## **Customs & Transportation Services Order Form**

Date:

MM/DD/YYYY

Telephone: +1 (604) 681-5132

Please accept this as authority for Davidson and Sons Customs Brokers LTD., located at #1220 - 1188 W. Georgia Street, Vancouver, BC V6E 4A2; business number 101291300RM0001, a Customs Broker licensed under the Customs Act, to act as my true and lawful attorney to transact on my behalf all matters relating to the import and export of goods, as outlined in Davidson and Sons Customs Brokers LTD., Standard Trading Conditions, including but not limited to: 1. The release of and accounting for goods, document and data preparation, payment of, and refund, of all government duties, taxes, and levies in respect of imported and exported goods released; and 2. The transportation, warehousing, and distribution of such goods.

In signing this form, I grant Davidson and Sons Customs Brokers LTD., full power and authority to appoint a sub-agent, where required. This authority is granted for all shipments in relation to this event and/or shipment(s) detailed below, unless otherwise indicated by marking the "Continuous Authority" box, below.

	Continuous A	Authority granted									
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Re		lame: JOHN SMITH		Tel: 555-555-1234		Contact Na				Tel: 555-55	
	E-Mail: J	SMITH@ABCCOMPANY.COM		Fax:555-555-4321		E-mail: JSI	MITH@ABC	COMPANY.C	OM	Fax: 555-55	55-4321
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표	Cardholde	er Name: JOHN SMITH				Title: CFO					
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## **Customs & Transportation Services Order Form**

Please accept this as authority for Davidson and Sons Customs Brokers LTD., located at #1220 - 1188 W. Georgia Street, Vancouver, BC V6E 4A2; business number 101291300RM0001, a Customs Broker licensed under the Customs Act, to act as my true and lawful attorney to transact on my behalf all matters relating to the import and export of goods, as outlined in Davidson and Sons Customs Brokers LTD., Standard Trading Conditions, including but not limited to: 1. The release of and accounting for goods, document and data preparation, payment of, and refund, of all government duties, taxes, and levies in respect of imported and exported goods released; and 2. The transportation, warehousing, and distribution of such goods.

In signing this form, I grant Davidson and Sons Customs Brokers LTD., full power and authority to appoint a sub-agent, where required. This authority is granted for all shipments in relation to this event and/or shipment(s) detailed below, unless otherwise indicated by marking the "Continuous Authority" box, below.

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Agence des services frontaliers du Canada

## CANADA CUSTOMS INVOICE FACTURE DES DOUANES CANADIENNES

PROTECTED PROTÉGÉ	В	when completed une fois rempli
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1. Vendor	(name and address) - Vendeur (nom et adresse)		2. Date of d	lirect shipment to Canada - Da	ate d'expédition directe ve	ers le Canada
ABC Dis	tributing Company				4/3/2007	
125 Elm			Other ref	erences (include purchaser's	order No.)	
New Yor	•			eférences (inclure le n° de con		
66666-6	6666		10-99999	999		
4. Consign	nee (name and address) - Destinataire (nom et adresse)			er's name and address (if other		
ABC Dis	tributing Company / Booth 234		Nom et a	dresse de l'acheteur (s'il diffè	re du destinataire)	
	rional Computing Event		No sale ii	nvolved		
c/o Ever	nt Facility					
	where Street					
	JVER, BC		6. Country of	of transhipment - Pays de tran	sbordement	
V7W 2P	0		N/A			
			7. Country of	of origin of goods	IF SHIPMENT INCLUDES OF	GOODS OF DIFFERENT ORIGINS TITEMS IN 12.
				rigine des marchandises ious - See Below	SI L'EXPÉDITION COMPRE DIFFÉRENTES, PRÉCISEZ	TITEMS IN 12. END DES MARCHANDISES D'ORIGINES LEUR PROVENANCE EN 12.
	ortation: Give mode and place of direct shipment to Canada ort : Précisez mode et point d'expédition directe vers le Canada			ns of sale and terms of payme , consignment shipment, lease		
Davidaar	and Sons, New York, NY			ns de vente et modalités de pa ente, expédition en consignation		ises, etc.)
Daviasor	I and Sons, New York, NY		No sale ii			, , , ,
				of settlement - Devises du pa	aiement	
			USD			
11.	12. Specification of commodities (kind of packages, marks and numbers	s, general		13. Quantity	Selling pr	ice - Prix de vente
Number of packages	description and characteristics, i.e., grade, quality) Désignation des articles (nature des colis, marques et numéros, des	scription générale		(state unit) Quantité	14. Unit price Prix unitaire	15. Total
Nombre de colis	et caractéristiques, p. ex. classe, qualité)			(précisez l'unité)	FIIX UIIIIaire	
2 pcs	Wooden Crates - Display Booth (backwalls, lights, g	raphics, carpets) -	- USA	1	\$5,000.00	\$5,000.00
'	1, , , , , , ,				. ,	
2 pcs	Cartons - Advertising Brochures / Catalogs / Techr	nical Literature - U	JSA	1000	\$0.10	\$100.00
	•					
1 pc	Carton - Plastic Key Chains - CHINA			50	\$0.50	\$25.00
1 pc	Carton - Books - USA			50	\$1.00	\$50.00
3 pcs	Cases - Computers - CHINA			3	\$1,000.00	\$3,000.00
2	Coded Committee Manitons TARAN			2	¢ 500 00	¢1,000,00
2 pcs 18. If any of	Cases - Computer Monitors - JAPAN fields 1 to 17 are included on an attached commercial invoice, check this	box		16. Total weight - Poid	\$500.00	\$1,000.00 17. Invoice total
	enseignement relativement aux zones 1 à 17 figure sur une ou des factur ciales ci-attachées, cochez cette case	res		Net	Gross - Brut	Total de la facture
	rcial Invoice No N° de la facture commerciale			N/A	300 lbs	\$9,175.00
	r's name and address (if other than vendor) adresse de l'exportateur (s'il diffère du vendeur)		20. Originato	r (name and address) - Expéd	liteur d'origine (nom et ac	dresse)
Nomet	adresse de l'experiateur (s'il differe du verideur)		ABC Dist	ributing Company		
			125 Elm :	Street		
			New Yorl	•		
21. Agency	ruling (if applicable) - Décision de l'Agence (s'il y a lieu)		22.		and the same	
				3 to 25 are not applicable, che nes 23 à 25 sont sans objet, c		$\boxtimes$
		f not included in field 17 in Si non compris dans le tot			(if applicable): z (s'il y a lieu) :	
		(i) Transportation charges			z (s ii y a lieu) . /alty payments or subseq	uent proceeds are
1	from the place of direct shipment to Canada Les frais de transport, dépenses et assurances	to the place of direct sh Les frais de transport,	hipment to Car dépenses et a	nada pai ssurances De	d or payable by the purch s redevances ou produits	naser
	à partir du point d'expédition directe vers le Canada	jusqu'au point d'expédi	ition directe ve	rs le Canada ver	sés par l'acheteur	
(ii)	Costs for construction, erection and assemble	(ii) Amounte for commissis	one other than	huving —	🗆	
i i	ncurred after importation into Canada Les coûts de construction, d'érection et	om lissions es ommissions aut		ersées (ii) The	e urg aser has supplied	goods or services
	d'assemblage après importation al Canada	pour <del>acriat</del>		HIV	us an he production of t	hese goods chandises ou des
				ma ma	vies pou la production d rchandises	de ces
(iii)	Export packing ( Le coût de l'emballage d'exportation	iii) Export packing Le coût de l'emballage	d'exportation			
'	20 oct as . Simballago a oxportation	20 oodt do Femballaye	- onportation			
	<b>5</b>			A la faia la d		
l	Dans ce formulaire, toutes les expre	essions designant des per	sonnes visent	a la fois les nommes et les fe	mmes.	

#### Agence des services frontaliers du Canada

## CANADA CUSTOMS INVOICE FACTURE DES DOUANES CANADIENNES

PROTECTED PROTÉGÉ	В	when completed une fois rempli
	Page	,

2. Date of direct shipment to Canada - Date d'expédition directe vers le Canada Vendor (name and address) - Vendeur (nom et adresse) Other references (include purchaser's order No.) Autres références (inclure le n° de commande de l'acheteur) Consignee (name and address) - Destinataire (nom et adresse) Purchaser's name and address (if other than consignee) Nom et adresse de l'acheteur (s'il diffère du destinataire) 6. Country of transhipment - Pays de transbordement IF SHIPMENT INCLUDES GOODS OF DIFFERENT ORIGINS ENTER ORIGINS AGAINST ITEMS IN 12. SI L'EXPÉDITION COMPREND DES MARCHANDISES D'ORIGINES DIFFÉRENTES, PRÉCISEZ LEUR PROVENANCE EN 12. Country of origin of goods Pays d'origine des marchandises Transportation: Give mode and place of direct shipment to Canada Conditions of sale and terms of payment Transport : Précisez mode et point d'expédition directe vers le Canada (i.e. sale, consignment shipment, leased goods, etc.) Conditions de vente et modalités de paiement (p. ex. vente, expédition en consignation, location de marchandises, etc.) 10. Currency of settlement - Devises du paiement 12. Specification of commodities (kind of packages, marks and numbers, general Quantity Selling price - Prix de vente Number of description and characteristics, i.e., grade, quality) (state unit) Unit price 15. Total Désignation des articles (nature des colis, marques et numéros, description générale Quantité packages Prix unitaire et caractéristiques, p. ex. classe, qualité) (précisez l'unité) Nombre de colis 18. If any of fields 1 to 17 are included on an attached commercial invoice, check this box 16. 17. Invoice total Total weight - Poids total X Si tout renseignement relativement aux zones 1 à 17 figure sur une ou des factures Total de la facture Net Gross - Brut commerciales ci-attachées, cochez cette case Commercial Invoice No. - N° de la facture commerciale 19. Exporter's name and address (if other than vendor) 20. Originator (name and address) - Expéditeur d'origine (nom et adresse) Nom et adresse de l'exportateur (s'il diffère du vendeur) 21. Agency ruling (if applicable) - Décision de l'Agence (s'il y a lieu) If fields 23 to 25 are not applicable, check this box X Si les zones 23 à 25 sont sans objet, cochez cette case 23. If included in field 17 indicate amount: 24. If not included in field 17 indicate amount 25. Check (if applicable): Si compris dans le total à la zone 17, précisez : Si non compris dans le total à la zone 17, précisez : Cochez (s'il y a lieu) : (i) Transportation charges, expenses and insurance from the place of direct shipment to Canada Les frais de transport, dépenses et assurances à partir du point d'expédition directe vers le Canada (i) Transportation charges, expenses and insurance to the place of direct shipment to Canada Les frais de transport, dépenses et assurances jusqu'au point d'expédition directe vers le Canada (i) Royalty payments or subsequent proceeds are paid or payable by the purchaser Des redevances ou produits ont été ou seront versés par l'acheteur (ii) Costs for construction, erection and assembly incurred after importation into Canada Les colts de construction, d'érection et d'assemblage après importation au Canada (ii) Amounts for commissions other than buying commissions (ii) The purchaser has supplied goods or services for use in the production of these goods L'acheteur a fourni des marchandises ou des Les commissions autres que celles versées pour l'achat services pour la production de ces marchandises (iii) Export packing Le coût de l'emballage d'exportation (iii) Export packing Le coût de l'emballage d'exportation