

# AME ROUNDUP.

## Exhibitor Move In & Move Out Information

### Move In

- **DO NOT SHIP MATERIALS DIRECTLY TO THE VANCOUVER CONVENTION CENTRE.**
- Only exhibits brought by an exhibitor in their personal vehicle will be accepted at the Vancouver Convention Centre West loading zone. The vehicle must be no larger than a standard size SUV.
- The loading zone is located on the West truck route located on Waterfront Road.
- All large shipments must be sent to the Showtime Advance Warehouse.
- Large displays or shipments delivered via courier direct to the Vancouver Convention Centre may be turned away and will be subject to material handling charges.
- Only items that can be carried in by hand should use the West Building entrance. Items that require a push cart may only move in/out using the West Building loading zone.
- **Parking:** [Click here](#) for parking information.
- **Shipping FAQ's:** [Click here](#) to review important information on shipping your exhibit items.

### Move In Times

First Exhibit Day	Move In Day	Move In Time
Monday, January 22	Sunday January 21	9:00am - 6:00pm
	Monday, January 22	7:00am - 9:00am
Wednesday, January 24	Wednesday, January 24	7:00am - 9:00am

### Move Out

- All exhibitors must move out on their last exhibition day:
  - Monday-Tuesday Booths: 4:00pm - 7:00pm
  - Wednesday-Thursday Booths & Monday-Thursday Booths - 2:30pm - 10:00pm
- Exhibitors who move out prior to show end may lose their priority booth renewal for AME Roundup 2019.
- Showtime will force freight any exhibit booths that have not been moved by 10:00pm on their last exhibit day. All material handling and shipping charges will be invoiced to the exhibitor.
- Due to time and space limitations we strongly recommend you consider using Showtime to transport your exhibit at the end of the show.

Contact: 250.868.2465 or 1.800.721.0029 ext 2240 or [infodesk@showtimedisplay.com](mailto:infodesk@showtimedisplay.com)

### Security

General 24 hour security will be provided for the trade show from 2:00pm on Sunday, January 21 to 2:30pm on Thursday, January 25. Please be advised that evening events will be taking place in and around parts of the exhibit hall area. The Association for Mineral Exploration BC will not be held liable for any lost or stolen items. Please ensure your valuables are secure at all times. Additional security can be ordered from the Vancouver Convention Centre for your booth. This will be at the exhibitors cost.

If you have any questions or require assistance please contact Devon Douglas at [roundupexhibitors@evoque.ca](mailto:roundupexhibitors@evoque.ca) or 604-952-5507.