



## Vancouver Convention Centre East January 22 – 25, 2024

### AME Roundup 2024 Exhibitor Booth Agreement Terms and Conditions

\*\*\*Restricted One Year Only Agreement\*\*\*

Exhibitor contact: Nikki Eby, Coordinator, Member Services  
Email: [exhibit@amebc.ca](mailto:exhibit@amebc.ca)

#### Booth Reservation Terms and Conditions

By registering for a booth at the Association for Mineral Exploration (AME) Roundup 2024 Conference (the "Trade Show"), you indicate your agreement with the following Terms and Conditions:

##### 1. Payment

All prices are in Canadian dollars (\$CAD) and are subject to 5% GST. Our secure server will process Mastercard and Visa. Charges on your credit card statement will appear as AME.

##### 2. Character of the Trade Show

AME reserves the right to determine the eligibility of any company to participate in any product or service to be provided at the Trade Show. In addition, AME reserves the right to restrict, prohibit, refuse space to, close the booth, or evict any person or company registered for a booth at the Trade Show (each an "Exhibitor") or any product that detracts from the character or professionalism of the Trade Show for any violation of the following Terms and Conditions. You agree to be governed by the decisions and directions of AME relative to the conduct of the Trade Show, such decisions and directions are at AME's sole discretion. All money paid by you is non-refundable except as expressly set out herein. Violations of the Terms and Conditions may result in the loss of your priority with respect to reserving a booth at any subsequent AME trade show or event organized.

##### 3. Corporate Membership Requirement

All exhibiting companies must renew or purchase their 2024 Corporate Membership with AME by October 31, 2023. Corporate Memberships are invoiced separately. If payment for Corporate Membership is not received by **October 31, 2023**, your booth space may be forfeited and reallocated. Membership must be acquired under the name of the exhibiting company. Corporate Memberships are non-refundable and non-transferable. AME will strictly enforce this provision. Information on the AME Corporate Membership program can be found on our website at <https://members.amebc.ca/page/MembershipTypes>

##### 4. Cancellations

###### Cancellation or refund request made by exhibitor:

Cancellation requests must be received in writing before 5:00 PM PST on October 31, 2023, to be considered for a refund. Requests received after this deadline will not be refunded. Membership Fees and other add-ons (including ticketed events) are not refundable.

All Exhibitor refunds are subject to a processing fee of 25% of the exhibiting price (excluding GST).

Refund requests may not be processed until after February 13, 2024. Refunds will only be issued to the individual or company who originally purchased the exhibiting booth. All booth cancellations will result in a loss of priority with respect to reserving a booth at the following year's AME Roundup.

Refunds will not be granted due to non-attendance, including medical or health issues.

Groups eligible for complimentary passes will be contacted with registration instructions. Those eligible for a complimentary pass that choose to purchase registration will not be eligible for a refund.

Any attempt to register multiple times with different names or email addresses is solely the attendee's responsibility and will not be eligible for refunds.

Exhibitors are responsible for their own travel, immigration, vaccination, and health and safety processes and any applicable restrictions. No refunds will be given at a participant's request based on any jurisdiction's policies or travel restrictions, including those of British Columbia, or a participant's inability to travel to AME Roundup for any reason.

An attendee or Exhibitor does not have an automatic right to a refund, in whole or in part, for any portion of the registration fee in the case of cancellation or reduction of the in-person portion of AME Roundup. AME may cancel or reduce the in-person portion of AME Roundup in its sole discretion, before or during AME Roundup, and may or may not offer attendees, or exhibitors cancellation rights or access to any portion of a refund of registration fees. See below for AME's commitment to participants.

###### Cancellation or Partial Cancellation by AME:

AME decisions will be guided by emergency orders, health orders, and recommendations made by the Canadian, British Columbia, and local governments. Decisions to modify the format and delivery of AME Roundup may be made at any time, and may be changed from time to time. AME will endeavor to inform attendees, Exhibitors, and the public of any changes as quickly as possible.

Exhibitors and attendees may be eligible for a partial registration refund offer in the case of full or partial cancellation of the in-person portion of AME Roundup.

*These Terms and Conditions were reviewed and updated on May 16, 2023*

In the case of a full or partial cancellation of the in-person portion of AME Roundup, all programing will transition to online delivery for AME Roundup.

Exhibitors and sponsors should refer to their respective contracts for applicable terms. Unless a contract states otherwise, if AME cancels the in-person portion of AME Roundup, Exhibitors may be transitioned online and may be refunded for the in-person portion of their booth. In addition, Exhibitors may cancel their participation by notice in writing by a specified date, and AME will refund 75% of the exhibitor’s contractual exhibitor fee.

If AME cancels the in-person portion of AME Roundup, attendees or companies that have purchased in-person registrations for AME Roundup, may be refunded the in-person portion of their registration price. A ticketed event that is not cancelled but instead held online will not be refunded and AME Membership fees will not be refunded.

A refund of in-person portions of registration fees may be pro-rated, or made available to some attendees, or Exhibitors and not others, at the sole discretion of AME and based on the circumstances and timing of the decision to cancel or reduce the in-person portion of AME Roundup.

Exhibitors are responsible for their own travel, immigration, vaccination, and health and safety processes and any applicable restrictions. AME will not reimburse or contribute to a participant’s economic or other loss related to travel or cancelled travel for the purpose of AME Roundup.

In all cases, refunds may not be processed until after February 13, 2024.

AME’s Commitment to Participants  
**AME is dedicated to its members in mineral exploration and development. Health and safety is one of AME’s core values. Decisions to cancel the in-person portion of AME Roundup will be thoughtfully considered by the Board of Directors and the AME Roundup Organizing Committee, as will decisions on refunds of registration fees paid for in-person portions of AME Roundup.**

**5. Booth Space and Assignment**

The Trade Show will take place at the Vancouver Convention Centre. Your right to a booth during the Trade Show is a right governed solely by these Terms and Conditions and is not a lease or tenancy nor shall it be construed as such. Whenever possible, booth assignments will be made by AME with due regard to your preferences and the preferences of other Exhibitors, however, AME reserves the absolute right and sole discretion to determine the location of your booth, to make the final determination of all booth assignments and to change assignments at any time based on marketing and general concerns with respect of the Trade Show. Priority booth placement is given to long-term AME Roundup Exhibitors. Subletting or reselling booth space without the consent of AME is strictly prohibited.

**6. Included with Booth Purchase**

Each booth space includes a standard flameproof 8’ back drape, 3’ side rails, 750-watt power outlet, one 2’ x 6’ covered and skirted table, two chairs, and 24-hour peripheral security. The exhibiting company’s name will be included in conference publications, provided payment-in-full is received by October 1, 2023. See the table below for included pass/ticket options. Complimentary (COMP) codes for these passes will be sent to the main contact listed on the booth registration.

# of Exhibition Days	2024 Price + GST	Includes:
4	\$3,950.00 + \$197.50 GST = \$4,147.50	One (1) All Access Pass including 2024 AME Individual Membership & Two (2) Exhibit Hall Passes including 2024 AME Individual Memberships  OR  Two (2) All Access Passes including 2024 Individual Memberships
2	\$2,850.00 + \$142.50 GST = \$2,992.50	Two (2) 4-Day Exhibit Hall Passes including 2024 Individual Memberships

**7. Installation, Show and Removal of Exhibits**

You are solely responsible for installing and removing your exhibit before and after the Trade Show. All displays and exhibits must be completely installed and staffed during the hours the Trade Show is open, 9:00 AM to 4:00 PM, Monday, January 22, 2024, to Wednesday, January 24, 2024, and 9:00 AM to 2:30 PM Thursday, January 25, 2024. Removal of your exhibit before the confirmed move-out time is strictly prohibited and will result in the loss of your priority with respect to reserving a booth at any subsequent Trade Show or event organized by AME.

**8. Display, Distributions or Soliciting**

Promotional material including, but not limited to, demonstrations, posters/signs and literature is not permitted outside of your assigned booth space and must be confined to the booth interior. Any literature distributed outside of your assigned booth space will be discarded immediately.

**9. Control of Property**

You are solely responsible for the custody and control of your property (and all property entrusted to you, including that of your employees and contractors) while in transit to and from the Trade Show and while it is located at the Trade Show. None of AME, its officers, directors, employees, agents or suppliers, are responsible for the safety of such property from theft, damage by fire, accident, vandalism or other causes, and you expressly waive and release any claims or demands you may have against any of them by reason of any damage to or loss of, any such property.

**10. Damage to Property**

All damage to property caused by you or your employees or contractors will be paid for by you. You are not permitted to paint, nail, tape, screw, drill or tack anything to the walls, floor, ceilings, or any other building surfaces or to adjoining booths.

**11. Compliance with Laws**

You are responsible for knowledge of, and compliance in all respects with, all applicable laws, bylaws, ordinances, regulations and court orders governing you, your property and your use of a booth at the Trade Show. AME and its officers, directors, employees, agents and suppliers, have no responsibility for such compliance. Without limiting the generality of the foregoing, you agree to observe all fire department regulations and to install all electrical equipment in a manner that complies with approved safety standards.

**12. Insurance**

You and each of your contractors and suppliers working in the Trade Show area are required to carry a minimum of \$1,000,000 liability and property insurance for your materials and displays while in transit and while at the Trade Show. You are responsible for maintaining your exhibit in a manner so that no injury or damage will result to any person or property. Hazardous material or situations, such as nuisance-causing giveaways, are prohibited.

You must be prepared to show your certificate of insurance on-site upon request by AME or its representatives. Please do not forward your certificate to AME in advance of the show.

**13. Liability and Restriction**

You agree at all times to indemnify, defend and hold harmless AME, its officers, directors, employees, agents and suppliers from and against any and all claims, demands, causes of action, losses, expenses and costs, including legal fees, incurred by any of the indemnified parties arising by reason of or as a result of (a) any and all damages or injuries (including death) to persons or property in connection with your use of a booth or participation in the Trade Show, and (b) any breach by you of the Terms and Conditions of this Agreement. In the event that the Trade Show is cancelled for any reason beyond AME's control (such as, but not limited to, damage to the venue, riots, labour disputes or acts of God) then AME shall in no way whatsoever be liable to you other than to return to you, without interest, such sums that have been paid for the Trade Show less a proportionate share of the Trade Show costs incurred.

**14. Exhibitor Service Suppliers**

You agree to comply with all venue guidelines, restrictions, and move in and move out guidelines. It is your sole responsibility to review AME's Exhibitor Kit for all such venue guidelines, restrictions and move in and move out guidelines.

You will be notified when contact information and order forms for suppliers are available.

**15. Amendments to Rules and Regulations**

AME, at its discretion, may make reasonable changes, amendments or additions to these Terms and Conditions. Any changes, amendments or additions shall be binding on you. Interpretation of these Terms and Conditions shall rest with AME in all instances.

**16. AME Policies**

You agree to comply with AME's [Privacy](#) and [Anti-Discrimination and Harassment](#) Policies.